



King County
Department of Development
and Environmental Services
 900 Oakesdale Avenue Southwest
 Renton, WA 98057-5212
206-296-6600 TTY 206-296-7217

CRITICAL AREAS INQUIRY REVIEW INFORMATION and FORM

For alternate formats, call 206-296-6600.

On the opposite side (page two) of this sheet is a request form for a King County Department of Development and Environmental Services (DDES) Critical Areas Preliminary Review. The Critical Areas Office provides a review service to inform prospective applicants about additional information or special studies that would be required for construction on a given piece of property under the King County Critical Areas Ordinance (Zoning Code Section 21A.24) before they make formal application for a building or other type of development permit.

This review is not a comprehensive site evaluation and will not provide specific development recommendations. If such recommendations are desired, an appropriate consultant should be retained to review the subject property.

The DDES current hourly rate** per staff person will be charged for this review. You will be charged for all time spent on this review, including office time, driving time, and field time. A deposit is required. More fee information is available at [Permit Fee Estimates](#) on the DDES Web site at www.metrokc.gov/permits, or for questions, contact DDES at 206-296-6600.

The review will consist of a visit to the subject site by Critical Areas staff and a review of any additional reports or information provided. Based on the information gathered, Critical Areas staff will determine if specific conditions will be applied to the proposed project, or if further information or specific studies will be required. You will be notified by letter of the results of our review.

These reviews are based on the information available at the time of the review. If additional relevant information becomes available during review of a subsequent formal building/development permit application, the Critical Areas Section may place additional conditions or request additional studies beyond those indicated during the pre-application review.

The decisions made during this review process are based on the codes and guidelines in effect at that time. If these change prior to application for a building/development permit, the permit will be subject to the regulations in effect at the time of application. This preliminary review process covers only critical areas issues. There frequently are additional conditions or limitations stipulated by other DDES offices that are not addressed during this initial critical areas review.

Because of scheduling difficulties, Critical Areas staff cannot make appointments to meet applicants on-site. It is critical that sufficient information be supplied with the pre-application review request to clearly indicate the location of the property and the nature of the proposed construction. Flagging of the property corners and the location of proposed buildings must be provided by the applicant.

Please submit the signed and completed application form, site plan, additional supporting information, and the fee deposit to:
 Department of Development and Environmental Services
 Land Use Services Division, Critical Areas Section
 900 Oakesdale Avenue Southwest
 Renton, Washington 98057-5212

****NOTE: DDES fees are based on the latest fee ordinance adopted by the King County Council and are subject to change. As of June 1, 2007, the DDES standard hourly rate is \$140/hour.**

Critical Areas Inquiry Form

Pre-application No.
(for King County Use Only)

TW _____
TG _____
TS _____
TV _____

Applicant Name: _____

Applicant Address: _____

Applicant Phone: Home: _____

Work: _____

Tax Lot No. for Subject Property: _____

Short Plat No. and Lot No. (if applicable): _____

Plat Name and Lot No. (if applicable): _____

Type of Reviews Required: Wetland/Streams ☐ Geotech ☐

(each box checked has a separate fee - see first page or opposite side of this sheet)

Please check one of the following:

- ☐ I am currently the owner of the subject property.
- ☐ I have contacted the owner of this property, and have informed him/her that King County Land Use Services Division staff will be visiting the site. He/she has given permission for this visit.

On a separate sheet(s) of paper, please provide the following:

1. A site plan showing the property. The site plan must conform with the attached site plan requirements.
2. Detailed driving instructions or a map which show exactly how to reach the subject site. Please include the address of the nearest existing residence.
3. Please provide any available soils report, consultant reports, Health Department On-Site Sewer Disposal Applications, photographs, or any additional information which may be useful in Critical Areas evaluation of this site. These documents will not be returned. Retain copies of all information submitted.
4. Also include a check for the deposit, payable to the King County Office of Finance.

In order to assist Critical Areas staff in locating your property, please flag your front property corners with survey tape, and write your name in waterproof felt pen on the flags. Any proposed structures or limits of construction should also be flagged. Failure to flag the corners may result in increased fees and delays in our review.

PLEASE READ THE INFORMATION ON THE FIRST PAGE OR OPPOSITE SIDE OF THIS SHEET.

Critical Area Compliance:

The undersigned applicant declares:

I am the legal owner of this parcel, or have obtained permission from the legal owner for King County staff to access the site.

I certify under penalty of perjury and under the laws of the State of Washington the foregoing is true and correct. **I accept financial responsibility for all fees** associated with this permit, approval or application and will receive any refunds. Please mail any refunds to the address above. I also understand that signing and submitting this application authorizes DDES staff to inspect the site at any reasonable time for the purpose of reviewing this application.

Applicant's Signature

Date

Check out the DDES Web site at www.kingcounty.gov/permits